

## SENIOR INFORMATION SHEET-2016-2017

1. All seniors must fill out a diploma name form and return to Mrs. Kathie Hyde. Please print your entire name legibly, sign, and date. Also indicate below your diploma name whether or not you have attended Mabank Schools from kindergarten-12<sup>th</sup> grade.
  
2. Nominations for class colors, flower, motto, and song will be posted on Mrs. Kathie Hyde's door, Room 100, from September 12-16<sup>th</sup>. All nominations must be made on these sheets. If you want to nominate a motto, please pick up a motto sheet from Mrs. Hyde and indicate your choice or indicate your motto choice in writing and turn it in to Mrs. Hyde. All nominated songs will be evaluated by the senior sponsors as to appropriateness before being placed on the ballot.
  
2. Any Senior interested in helping to select the senior T-shirt style needs to meet at 3:30 p.m. in Mrs. Smith's room, Room 130, on Thursday, Sept 15, 2016. If you are interested in serving on this committee, please sign the sheet today before leaving. After selection of T-shirts has been made, flyers will be posted and you will be able to purchase shirts from Ms. Smith. *Please listen for announcements.*
  
3. Senior officers meet with the Balfour representative to make announcement choices on Monday, September 12, 2016 at 11:00 a.m. in the conference room in the main office.
  
4. Senior Class Meeting in the auditorium on Monday, October 17, 2016 at 9:00 a.m. to hear presentation by Balfour for announcements, etc., and to vote on class song, motto, colors, and flower. **VERY IMPORTANT MEETING.**
  
5. A feature from Balfour this year is access to times, dates, and ordering information from Balfour through Facebook. Log on to Facebook and search "Balfour Northeast Texas" and you should be able to access up-coming events, times, and dates concerning your Mabank High School order and Balfour.

6. Balfour will be in the Commons Area during all 3 lunches on Monday, Oct. 24, 2016 and Tuesday, Oct. 25, 2016 to take your order for senior announcements, etc. You must have an \$80.00 deposit when you place your order. Every senior must order a cap and gown and 2017 stole.
  
7. Baby pictures for Senior Assembly must be turned in to Mrs. Kathie Hyde, Room 100, by Friday, November 18, 2016. Each senior can turn in no more than 6 pictures. You must have your name written on the back of each picture. Suggested pictures and ages are:
  - a. Baby Picture
  - b. Kindergarten or 1<sup>st</sup> grade
  - c. 3<sup>rd</sup> or 4<sup>th</sup> grade
  - d. 7<sup>th</sup> or 8<sup>th</sup> grade picture
  - e. Senior year picture
  - f. Picture of you and your family
  
7. Senior Assembly Meeting on Wednesday, March 15, 2017 at 7:45 a.m. and 3:30 p.m. in Mrs. Lemon's room, Room 124. Anyone interested in planning, speaking, participating, or choosing the guest speaker for senior assembly must be at this meeting. *(Audition dates and guidelines for special performances will be available at an up-coming senior meeting.)*
  
8. April 2017- During this month, invitations, caps and gowns, etc., will be delivered by Balfour. All unpaid balances are due at this time. Seniors will receive graduation tickets during a meeting in April as well. When you pick up your tickets you will also receive a time-line for all senior activities and locations. You will sign for this. Your signature will indicate that you are informed of all activities and times and you will be accountable for your attendance at all practices and events.
  
10. May 1, 2017-1<sup>st</sup> day to send out graduation announcements. Maps and directions to the Curtis Culwell Center Center, will be provided for your announcements.

- 11. Request forms for siblings (9<sup>th</sup> and 10<sup>th</sup> graders) to attend Senior Assembly are due to Mrs. Kathie Hyde, Room 100, by Friday, May 5, 2017.**
- 12. Senior Recognition and Awards Ceremony-Monday, May 15, 2017 at 6:30 p.m. in high school auditorium.**
- 13. Thursday, May 18, 2017 at 3:30 p.m.- Practice for Senior Assembly in the competition gym. You must be at practice to participate in Senior Assembly. You will sit in alphabetical order.**
- 14. Friday, May 19, 2017 at 8:30 a.m.- SENIOR ASSEMBLY in the competition gym. All seniors must report to the practice gym by 7:45 a.m. Proper dress and attire is required. All dress code requirements are included in this information sheet. If you are not in compliance with the dress code or did not attend Senior Assembly practice on May 18<sup>th</sup>, you will not participate in Senior Assembly. You are released from school after Senior Assembly.**
- 15. Friday, May 19, 2017 at 2:00 p.m.- Baccalaureate Practice at First Baptist Church of Gun Barrel City. You must attend practice to be able to participate in Baccalaureate on Sunday. Remember that you will wear your cap, gown, and stole during this ceremony.**
- 16. Sunday, May 21, 2017 at 2:00 p.m.- BACCALAUREATE at FBC of GBC. All seniors must be at the church by 1:15 p.m. and assemble in the education rooms to the left of the sanctuary.**
- 17. Thursday, May 25, 2017- 6<sup>th</sup> Period-Senior Final Clearance in the commons area. All dues, fines, etc. must be paid before you are cleared to participate in graduation. No one will participate in graduation until they are completely cleared by Mr. Satterwhite.**

18. Friday, May 26, 2017-**SENIOR WALK**-Seniors will board buses at 7:30 a.m to be transported to all lower level campuses. Upon returning, all seniors will report to the competition gym for graduation practice at **9:30 a.m.** After practice, seniors are released. *You must attend graduation practice or you will not participate in graduation.*
19. Friday, May 26, 2017, at 7:30 p.m.-**GRADUATION** at the Curtis Culwell Center in Garland. You must be at the center for line-up by 6:00 p.m. All seniors will be checked for dress and hair code before graduation begins. *Please allow plenty of time for travel to the Event Center. Graduates will be allowed to park in the Naaman Forest High School Parking Lot adjacent to the center. No parking fee will be required.*
20. *Please inform parents and guests that a \$8.00 pre-paid parking fee will be required to park at the Center or \$10.00 parking fee (cash only at the gate,) and they must have a ticket to enter the building. Doors will open for guests at 6:30 p.m. We will also distribute guidelines from the Special Events Center concerning behavior and rules for guests when graduation tickets are issued.*
21. Parking passes may be purchased on-line at [www.curtisculwellcenter.com](http://www.curtisculwellcenter.com) after Sept. 15, 2016. Passes can be purchased when you arrive at the center, but it is recommended that you purchase these passes early if at all possible.
22. Graduation DVD's will be on sale at the Curtis Culwell Center on the night of graduation. The cost is \$25.00 per DVD and \$5.00 for shipping. You may pay with cash, Visa, or Mastercard. It is the responsibility of each senior or family member to place the order on the night of graduation.
23. Tuesday, May 30, 2017 at 8:30 a.m.- All seniors will report to the counseling center to pick up diplomas.

### **DRESS CODE FOR SENIOR EVENTS**

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**BACCALAUREATE AND GRADUATION**

**GIRLS-** Sunday dresses or appropriate pant suits with dress shoes (only dress sandals are allowed) with cap and gown. Spaghetti strap, halter top, and strapless dresses in *good taste* can be worn at these two senior events only! **REMEMBER, THE OPERATIVE WORDS ARE “IN GOOD TASTE”.**

**BOYS-** White or light colored dress shirts (button shirts only) with a dark tie and dress pants with dress shoes. (No blue jeans, shorts, sandals, tennis shoes, etc.) with cap and gown. **You must be clean shaven. All boys will absolutely wear a tie with their shirts or you will not be in Baccalaureate or Graduation.**

**SENIOR ASSEMBLY**

**GIRLS-** Nice dresses or pant suits and dress shoes or dress sandals. **ABSOLUTELY NO SPAGHETTI STRAPS, HALTER TOP, OR STRAPLESS ATTIRE. IF WORN, YOU MUST WEAR A JACKET, SWEATER, ETC.** Dresses must be the appropriate length.

**BOYS-** Dress shirts and pants and dress shoes. No blue jeans can be worn. You will absolutely not wear shorts, torn or ragged pants, hats, etc. (No sandals, shorts, tennis shoes, etc.). **You must be clean shaven.**

**\*\*\***Appropriate dress and attire as well as good personal grooming will be expected of you during all Senior activities. No inappropriate body parts will be exposed. You are Seniors and you and your parents are expected to act maturely and responsibly. If you cannot abide by the preceding guidelines, you will not participate in any Senior activity. *All activities are privileges that are afforded to you by this school. Nothing is required of Mabank High School but to deliver to you your diploma. Please remember this!!*