

Bring Your Own Device -- MJH Operating Procedures

All staff members (grades 7-12) are expected to make a good-faith effort to integrate the use of students' personal devices into classroom instruction on a regular basis and to instruct students in the appropriate, responsible management of personal technology.

- Approved devices include: tablets, lap top or notebook computers, smart phones, and other internet-capable systems.

The use of personal devices should be an *extension of TEKS-based instruction* and is intended to provide students with a means of *increasing personal productivity and enriching learning experiences*.

Appropriate uses for BYOD include, but are not limited to, the following:

- Note taking (including photo and audio with teacher consent), calculating, word processing, internet research, polling, electronic submission of work, sharing of instructional resources.
- The use of devices must only be used for educational purposes during class times/instruction and requires teacher approval.
- Use of technology during assessments requires administrative approval.

Students of MJH:

- May utilize devices to play personal music at the teacher's discretion. However, only one ear bud may be used. Live streaming is prohibited.
- Due to the amount of student traffic in the hallways, listening to device(s) in the hallways during passing periods is strictly prohibited due to safety concerns.
- During lunch, students are free to use their device(s) for responsible, appropriate personal use (without disruption). Example: texting, listening to music, and gaming. Talking on the cell phone is not allowed at all. Only one ear bud may be used during lunch.
- May NOT use their device to contact parents or guardians during school hours without the advanced approval of a staff member. If your child must get in touch with their parent/guardian we highly encourage the use of the office phone. Please be watchful of calling and/or texting your child during school hours. If you need to relay a message to your child please call the front office and we will be more than happy to assist you in conveying the message.

MJH staff will monitor student activity closely as part of an effective classroom management system to deal with behavioral issues or disruptions. MJH administration will not tolerate any type of behavioral infractions. See examples of major and minor issues below in which can result in a device to be taken up with a \$15.00 fee.

- Minor infractions – gaming, social networking, texting/phoning outside the parameters of a lesson.
- Major infractions – pornography, vulgarity, sexting, theft, bullying, cheating, refusal of handing over device.

Teachers are sensitive to the potential for stigmatization among students who do not possess personal devices and should establish a supportive classroom culture. Teachers will take appropriate precautions not to require technology-based outcomes if students do not possess a personal device. Appropriate support will be provided for students in need.

Students bring personal technology devices at their own risk and are expected to keep up with them. MISD is NOT responsible for lost, stolen, or damaged property. All MISD policies governing acceptable use remain applicable.